

Facility Rental Application

703 2nd Street East - PO Box 160 Hepburn SK S0K 1Z0 - 1.866.772.2175 - info@bethany.sk.ca



Name of Rental Group _____

Mailing Address _____

City _____ Postal Code _____

Contact Name _____ Email _____

Phone # _____ Cell # _____ Fax # _____

Purpose of Rental _____

Date(s) Requested _____
(Optional dates: In order of Preference) 1. _____
2. _____
3. _____

Arrival Time _____ Departure Time _____

Approx # of People Attending _____ Age Range of Attendees _____

Is this a catered event? Yes _____ No _____

If yes, name of Caterer _____
(Caterer must be pre-approved by Bethany College)

Liability Insurance (** see 'Rental Policies and Procedures' http://bethany.sk.ca/?page_id=15565)

Check a box:

- My business/organization currently has liability insurance with Bethany being an 'added insured'
- I will personally obtain the 'Outside User Group' insurance for this single event.
- I will personally obtain the annual membership 'Outside User Group' insurance.

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1. I have read and understand the terms outlined in the Rental Policies and Procedures.
 2. I have selected the preferred spaces on the Venues and Rates form.
 3. I have attached a copy of the Certificate of Insurance.
 4. I have included the reservation deposit and a separate post-dated cheque for the damage deposit.

Please submit all information to: Bethany College
Box 160
Hepburn SK S0K 1Z0

Fax: 1.306.947.4229

Email: info@bethany.sk.ca